


# STEVE KISS (王子華)

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High-level technical knowledge, excellent communication skills, and a positive goal-oriented approach. Experience in education field. Well versed in project management, infrastructure design, system administration, software development, end-user training and support.

## WORK EXPERIENCE

### MAR 2018 – PRESENT

**IT Officer**, Institute for Advanced Dentistry Multi-Specialty Clinic,  
The University of Hong Kong

- Designed IT infrastructure for new postgraduate dental clinic
- Project manager for migration of patient management system
- Draft tenders and manage acquisition of hardware and systems
- Manage network, servers, end-user workstations, and medical imaging devices
- Administer Active Directory domain and patient management system
- Develop business flow applications
- Deploy and support open-source and paid solutions
- Provide first-tier technical support to staff and students
- Prepare user manuals & training videos, deliver training sessions
- Liaise with vendors, manage maintenance of equipment

### DEC 2012 – MAR 2018

**Systems Analyst**, Canadian International School of Hong Kong

- Managed student information system
- Developed internal business flow applications and reports
- Drafted design specifications
- Managed work of external vendors
- Wrote user manuals and delivered training sessions
- Provided first-tier technical support to teaching staff and administration
- Participated in operational tasks including student timetabling, yearly grading setup, reporting, and data submissions to the Ontario Ministry of Education

### NOV 2009 – DEC 2012

**System Architect**, 8elements

- Led a team of 3 developers
- Designed, developed, and maintained in-house mobile game distribution platform
- Oversaw the development of multiple game distribution portals
- Performed integrations with mobile operators and payment aggregators throughout South-East Asia

**JAN 2008 – OCT 2009**

**Software Developer**, eCarpetGallery

- Developed and maintained in-house e-commerce platform and website
- Performed SEO leading to page 2 of Google search results organic (June 2009)
- Implemented integrations with payment and marketing systems

**SEP 2006 – OCT 2007**

**Web Developer**, ISB

- Designed and developed websites

## EDUCATION

**2006**

**Bachelor of Engineering in Computer Engineering**

Concordia University

**2003**

**Diploma of College Studies in Music**

Vanier College

**2001**

**Certificate in Software Development for the World Wide Web**

Concordia University

**1998**

**Diploma of College Studies in Pure and Applied Science**

Marianopolis College

## LANGUAGES

- English (Fluent)
- French (Fluent)
- Romanian (Fluent)
- Cantonese (Conversational)

## INTERESTS

- Playing guitar
- Learning Cantonese
- Weightlifting & dieting
- Investing